THE UNIVERSITY OF BRITISH COLUMBIA
School of Kinesiology

HR Appointment Request Form

Student First Name:

Student Last Name:

Student ID# (if known):

Student Email:

Current Student: ☐ **yes** ☐ **no** **Degree:**

☐ **Domestic Student** ☐ **International Student**

****International student, please forward me their Study Permit****

Type Of Appointment (Please select ONE):

☐	**Undergraduate Research Assistant (URA)**	**(monthly or per period)**
☐	**Undergraduate Academic Assistant (UAA)**	**(hourly, monthly or per period)**
☐	**Lab Assistant**	**(hourly, monthly or per period)**
☐	**Co-op student (full-time)**	**(hourly, monthly or per period)**
☐	**Staff Research Technician (need job description)**	**(monthly or per period)**

Date:

Start **End**

Payment (Please select only ONE type of payment and enter salary amount):

Monthly @ $ **/month**

Period @ $ **/period**

Hourly @ $ **/hour (Requires submission of hourly in Workday)**

Source of Funding:

Program/Grant #:

Once this form is completed, please email to Anita Jung (anita.jung@ubc.ca)