



THE UNIVERSITY OF BRITISH COLUMBIA

School of Kinesiology

Teaching Assistant Job Description

COURSE: KIN 131 Systems Physiology I

INSTRUCTOR: Tania Lam

This TA Job Description is provided for *reference purposes only*. It will be subject to changes as required. For more specific details and information, students are advised to contact the instructor directly, if they are offered the position. Current course scheduling is posted [online](#).

Course description: This is a first-year required course covering foundations of human physiology. Topics covered will include structure and function of the nervous system, musculoskeletal system, integumentary system, and endocrinology pertaining to the nervous, muscles, and skeletal systems.

Requirements: Teaching assistants should have a foundational knowledge of human physiology and be prepared to independently assist students.

Division of Time by Duty:

The following is an approximation of how the Teaching Assistant will divide their time for the course, but is subject to changes based on the needs of the course. ***The total maximum working hours per term is 184 hours.***

Duties	Number of hours per week and/or term
Background preparation/reading	20 hours
Lab/Tutorial Attendance	48 hours
Lecture Attendance	2 hours
Invigilation (if in-person)	4 hours
Marking/Grading (lab reports, tests)	54 hours
Student meetings (questions, exam/quiz viewing)	20 hours
Student communications (e-mail responses)	12 hours
Office hours	24 hours

- Salary for each appointment will be in accordance with current [CUPE 2278 rates](#).
- Courses and TA requirements may be changed or cancelled due to budget or student enrolments. All applicants must ensure they will be available when the course is offered. Please review the [course schedule site](#).
- Interested Graduate students will be provided a link to the applications in May.
- For more information, please see [Teaching Assistantships](#)

UBC hires on the basis of merit and is committed to employment equity. We encourage qualified applicants to apply.