



THE UNIVERSITY OF BRITISH COLUMBIA

School of Kinesiology

## Teaching Assistant Job Description

**COURSE:** KIN 341 Instructional Strategies for Including Persons with Disabilities in Physical Activity

**INSTRUCTOR:** Dr. Jasmin Ma

This TA Job Description is provided for reference purposes only. It will be subject to changes as required. For more specific details and information, students are advised to contact the instructor directly, if they are offered the position. Current course scheduling is posted [online](https://courses.students.ubc.ca/cs/courseschedule?pname=subjarea&tname=subj-department&dept=KIN).

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**Course description:** The aim of this course is to give students the tools to become *change-makers* in helping to address low levels of physical activity participation among populations with disability. Specifically, this course will shed light on high quality disability resources, programming principles, exercise prescription considerations, and strategies for inclusive physical activity. Opportunities to interact and learn from people with disabilities will highlight the implications of students supporting people with diverse abilities to be physically active. Course learnings will have applications for working in both the physical education/recreation and physical activity prescription/coaching settings.

**Requirements:** I hold weekly 30-minute meetings to prepare TAs for lecture/lab, discuss any issues, reflect on teaching practices, and offer opportunities for professional development. To ensure TAs can respond to student queries and grade in alignment with course content, attendance at all labs and most lectures are required. During lab sessions, the TA will help facilitate problem-based learning exercises. There is time allotted for the TA to review materials and receive training from the instructor prior to in-class sessions. Should the TA wish, there are opportunities to develop/lead a lecture or a lab.

Marking includes reviewing one assignment for completion, two individual assignments for grades, one group assignment for grades, and the short answer section of the midterm. Each assignment will have a thorough answer key along with opportunities to calibrate grading between TAs and the instructor. Part of the TA's duties is also to review assignments or midterms with students who request an appointment to do so, monitor the Canvas discussion board, and answer e-mails from students.

**Preferences (Optional):** Experience working with people with disabilities or teaching and/or coaching experience with children and youth

### Division of Time by Duty:

The following is an approximation of how the Teaching Assistant will divide their time for the course, but is subject to changes based on the needs of the course. ***The total maximum working hours per term is 184 hours.***

Role	Details	Hours
Weekly meetings		11.5
Marking mini project 1	Grading on Canvas	18

Guest lecture delivery and prep		10
Marking test	Grade students with accessibility requests, check test	2.5
Assignment 1 Marking	Grading on Canvas	15
Mini Project 2 Marking	Grading on Canvas	18
Assignment 2 Marking	Grading on Canvas	15
Lab Preparation and Delivery	Help prepare labs and deliver labs to half the class	39
Training/professional development		3
Lecture attendance/flex with prep		26
Meetings		6
Answering student emails/responding to Canvas Q&A		20
Other/flex		
Total		184

- Salary for each appointment will be in accordance with current [CUPE 2278 rates](#).
- Courses and TA requirements may be changed or cancelled due to budget or student enrolments. All applicants must ensure they will be available when the course is offered. Please review the [course schedule site](#).
- Interested Graduate students will be provided a link to the applications in May.
- For more information, please see [Teaching Assistantships](#)

*UBC hires on the basis of merit and is committed to employment equity. We encourage qualified applicants to apply.*