



Job Description: Teaching Assistant for KIN 411

Instructor: Dr. Mark Carpenter

This TA Job Description is provided for reference purposes only. It will be subject to changes as required. For more specific details and information, students are advised to contact the instructor directly, if they are offered the position. Current course scheduling is posted [online](#).

Course description: Kin 411 focuses on learning functional neuroanatomy through the study of clinical cases, with particular focus on how the central nervous system contributes to healthy and pathological human movement. By the end of the course students will understand the spatial and functional organization of the brain and spinal cord, major symptoms associated with movement disorders due to brain injury and disease, and be able to diagnose from clinical symptoms, the major neural structures and pathways involved in a specific movement disorder.

Requirements: Attendance at all class sessions is mandatory. The teaching assistant should have a foundational knowledge of human neuroanatomy for this course, and be able to independently assist students in learning the material individually and in groups. There is time allotted for the teaching assistant to review materials and background information related the neuroanatomy of human movement.

The teaching assistant will be required to offer weekly office hours (3 hours minimum) as well as help moderate a group tutorial session. The teaching assistant will be responsible for marking two midterms and a final exam, using an answer key provided by the instructor. All exams include multiple choice, fill-in-the-blank, and short-answer questions. Part of the teaching assistant's duties is also to review exams or quizzes with students who request an appointment to do so.

Division of Time by Duty: The following is an approximation of how the Teaching Assistant will divide their time for the course, but is subject to changes based on the needs of the course. ***The total maximum working hours per term is 184 hours.***

Duties	Number of hours per week and/or term
Background preparation/reading	3 hr/week 30 hr/term
Attendance in class	3 hr/week 30 hr/term
Final exam invigilation	3 hr/term
Marking quizzes	20 hr/term
Group tutorial session	3 hr/week 30 hr/term
Student exam/quiz viewing	15 hr/term

Student communications (e-mail responses)	15 hr/term
Office hours	3 hr/week 30 hr/term
Miscellaneous	11 hr/term

Salary for each appointment will be in accordance with current CUPE 2278 rates.
http://www.cupe2278.ca/forms_and_docs/pay_rates.html.

Courses and TA requirements may be changed or cancelled due to budget or student enrolments. All applicants must assure they will be available when the course is offered. Please review the [course timetable](#) on the UBC website.

TA Applications are due by May 15.

Interested Graduate students will be provided a link to the applications by May 1.

For more information, please see [Teaching Assistantships](#)

UBC hires on the basis of merit and is committed to employment equity. We encourage qualified applicants to apply.