



Job Description: Teaching Assistant for KIN 344

Instructor: Janka Samuhel-Corewyn

This TA Job Description is provided for reference purposes only. It will be subject to changes as required. For more specific details and information, students are advised to contact the instructor directly, if they are offered the position. Current course scheduling is posted [online](#).

Course description: The goals of the course are to review policies, definitions, and access relating to leisure opportunities for persons with a disability. Particular focus will be placed on study current delivery and barriers to equitable access.

Requirements: As this is a once per week course and there are only 12 or 13 classroom sessions, attendance at all classes is mandatory to ensure the TA's understand the topic matter being discussed. During lecture sessions, the TAs will facilitate student group discussions. If needed, there is time allotted for the TAs to review materials and background information prior to in-class sessions.

In addition to marking 7-8 student assignments and 10-12 class reflection questions, the TAs will also be responsible for marking the midterm and final exams. The student assignments and exams will have a thorough answer key. Part of the TA's duties is also to review exams with students who request an appointment or during scheduled exam review office hours. The final requirements are to answer e-mails from students.

Division of Time by Duty:

The following is an approximation of how the Teaching Assistant will divide their time for the course, but is subject to changes based on the needs of the course. ***The total maximum working hours per term is 184 hours.***

Duties	Number of hours per week and/or term
Attendance in class	39 hours/term
Prep for class work (readings/reviewing reflection questions/misc. work)	36 hours/term
Marking Assignments	16 hours/term
Midterm Marking	30 hours/term
Prep and Invigilation Final Exam	3 hours/term
Final Exam Marking	40 hours/term
Student exam/quiz viewing	5 hours/term
Student communications/office hours (e-mail responses)	15 hours

Salary for each appointment will be in accordance with current CUPE 2278 rates.
http://www.cupe2278.ca/forms_and_docs/pay_rates.html.

Courses and TA requirements may be changed or cancelled due to budget or student enrolments. All applicants must assure they will be available when the course is offered. Please review the [course timetable](#) on the UBC website.

TA Applications are due by May 15.

Interested Graduate students will be provided a link to the applications by May 1.

For more information, please see [Teaching Assistantships](#)

UBC hires on the basis of merit and is committed to employment equity. We encourage qualified applicants to apply.