## Job Description: Teaching Assistant for KIN 311 Instructor: Romeo Chua

This TA Job Description is provided for reference purposes only. It will be subject to changes as required. For more specific details and information, students are advised to contact the instructor directly, if they are offered the position. Current course scheduling is posted <u>online</u>.

**Course description:** Processes and mechanisms involved in the sensory, perceptual, and cognitive contributions to human movement. The focus of this course is upon the mechanisms and principles which govern motor control as well as the research methods commonly used in motor control research.

**Requirements**: This is a one-semester lecture/tutorial course. Attendance at lectures and tutorials is mandatory. During tutorials, the Teaching Assistant will aid students seeking help with learning the course material.

The teaching assistant should have a foundational knowledge of human sensorimotor control and neuromechanical kinesiology and be able to independently assist students. There is time allotted for the Teaching Assistant to review materials and background information related to human sensorimotor control prior to in-class sessions.

The Teaching Assistant will also be responsible for marking short and long answer written exams. Part of the Teaching Assistant's duties is also to review exams with students who request an appointment to do so. The final requirements include holding office hours, if required beyond the tutorials.

## **Division of Time by Duty:**

The following is an approximation of how the Teaching Assistant will divide their time for the course, but is subject to changes based on the needs of the course. *The total maximum working hours per term is* 184 hours.

| Duties                         | Number of hours per week and/or term |
|--------------------------------|--------------------------------------|
| Background preparation/reading | 2 hr/wk<br>26 hr/term                |
| Attendance in class            | 3 hr/wk<br>39 hr/term                |
| Tutorials                      | 4 hr/wk<br>52 hr/term                |
| Office hours                   | 16 hr/term                           |
| Final exam invigilation        | 3 hr/term                            |
| Marking exams                  | 48 hr/term                           |

Salary for each appointment will be in accordance with current CUPE 2278 rates. http://www.cupe2278.ca/forms and docs/pay rates.html.

Courses and TA requirements may be changed or cancelled due to budget or student enrolments. All applicants must assure they will be available when the course is offered. Please review the <u>course</u> <u>timetable</u> on the UBC website.

TA Applications are due by May 15.

Interested Graduate students will be provided a link to the applications by May 1.

For more information, please see <u>Teaching Assistantships</u>

UBC hires on the basis of merit and is committed to employment equity. We encourage qualified applicants to apply.