Graduate Program Handbook

Revised: March 2020

Thesis—A dissertation advancing an original point of view as a result of research…
Finding Help

ADMINISTRATION

Graduate Associate Director, Patricia Vertinsky 604-822-6235
Ponderosa Annex F, 100  patricia.vertinsky@ubc.ca

Graduate Associate Director William Sheel 604-822-4459
GUNN 221B  bill.sheel@ubc.ca

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MGYM 210  kin.gradsec@ubc.ca

TECHNICAL/FACILITY STAFF

Systems Analyst Cliff Storlund 604-822-8991
MGYM 224A  cliff.storlund@ubc.ca

The School’s graduate program is governed by the UBC Graduate Studies and Postdoctoral Studies (G+PS). The G+PS Policy and Procedures Manual may be found at http://www.grad.ubc.ca. The School’s policies and procedures are harmonized within those articulated by G+PS and are found at http://kin-educ.sites.olt.ubc.ca/. Together, these policies form the framework in which graduate studies must be completed.

KIN Graduate Committee

COMMITTEE MEMBERSHIP

<table>
<thead>
<tr>
<th>Health Sciences</th>
<th>Social Sciences</th>
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<tbody>
<tr>
<td>E Puterman</td>
<td>M Norman</td>
</tr>
<tr>
<td>PE &amp; Coaching</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Science</td>
<td>B Wilson</td>
</tr>
<tr>
<td>Natural</td>
<td>Social Sciences</td>
</tr>
<tr>
<td>Sciences</td>
<td>P Vertinsky</td>
</tr>
</tbody>
</table>

The Graduate Committee governs and is charged with all aspects of the Graduate Program. It also deals with student appeals for changes in programs not normally facilitated by G+PS’ policies and procedures. Concerns regarding the program, interaction with faculty, or other students, should be directed to the Committee whose goal is to ensure the best possible educational outcome.

Academic Culture

The School provides a multi-disciplinary environment for research spanning a broad range of topics from the humanities to theoretical and applied social science, and to basic and applied physical science. Common links are an interest in movement as it relates to health, exercise and sport in both historical and contemporary contexts. To bring cohesion to such a diverse range of interests, the School facilitates a series of seminars with some of the top researchers in the field. These seminars are integral, increase exposure to different types of research, and help develop academic skills.

Program Duration (general timelines for degree completion)

From the official date of admission, masters’ students have five (5) years, and PhD students have six (6) years, to complete degree requirements.

MKin students typically undertake coursework during the first three terms and spend the final term developing and presenting a major paper.
**MA/MSc students** spend at least the first two terms taking courses and developing a research theme. The final terms are spent proposing a research topic, collecting data and presenting a thesis defence.

**PhD students** typically take four to five years to develop and complete a research program. Comprehensive exams take place before the end of the 2nd year. Formally proposing a research topic and being admitted to candidacy occur before the end of the 3rd year. Defending the thesis usually happens at the end of the fourth or fifth year.

### Degree Requirements

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Master of Arts</th>
<th>Master of Science</th>
<th>Master of Kinesiology</th>
<th>PhD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Thesis / Major Paper</strong></td>
<td>THESIS (18 Credits)</td>
<td>No research thesis or major paper presentation is required. KIN 595 (3 credits) is an option for students who may choose to present a major paper. KIN 530 Directed Studies may also be an option for students to study a topic of their choice in consultation with their Graduate Advisor.</td>
<td>THESIS</td>
<td>-</td>
</tr>
<tr>
<td><strong>500/600 Level Coursework</strong></td>
<td>A minimum of 9 course credits related to the student’s program of study determined in consultation with Thesis Supervisor. A maximum of 1 Kin 530 Directed Studies is allowed in MA and MSc program.</td>
<td>At least 24 credits must be in courses numbered 500 or higher. These will include a Kinesiology Methodology course (either KIN 570 or KIN 571 or 572, 3 credits)</td>
<td>Optional</td>
<td>-</td>
</tr>
<tr>
<td><strong>300/400 Level Coursework</strong></td>
<td>A maximum of 3 course credits related to the student’s program of study may be taken at the undergraduate (300/400) level for MA and MSc degrees. A maximum of 6 course credits related to the student’s program of study may be taken at the undergraduate (300/400) level for Mkin degrees and for students who started MA/MSc prior to Sept 2019.</td>
<td>*Comprehensive Exam (see below)</td>
<td></td>
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<tr>
<td><strong>REQUIRED Coursework</strong></td>
<td>RESEARCH METHODS (3 Credits) (or approved alternative)</td>
<td>All Master’s students are required to complete KIN 570/571/572 (or an approved alternative). Research students starting in January are required to register for KIN 570/571 (or approved alternative) during their first term.</td>
<td><strong>Admittance to Candidacy (see below)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>RECOMMENDED Coursework</strong></td>
<td>An appropriate quantitative or qualitative analysis course</td>
<td>Optional</td>
<td></td>
<td></td>
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<tr>
<td><strong>TOTAL Credits</strong></td>
<td>30</td>
<td></td>
<td></td>
<td>N/A</td>
</tr>
</tbody>
</table>

*COMPREHENSIVE EXAM:  
[HTTP://WWW.GRAD.UBC.CA/FACULTY-STAFF/POLICIES-PROCEDURES/COMPREHENSIVE-EXAMINATION](HTTP://WWW.GRAD.UBC.CA/FACULTY-STAFF/POLICIES-PROCEDURES/COMPREHENSIVE-EXAMINATION)  
- required upon completion of course work, and/or readings; and scheduled before the second anniversary of the student’s start date.*
 normally comprises a two-part exam, which the student's committee will establish and judge. Content will be relevant to the student's general area of study and will include questions covering theory, application, and methodology.

- supervisor to fill in the School's comprehensive evaluation form upon completion of the comprehensives. (Download form - PDF)
- successful completion is a prerequisite for the presentation and defence of the formal PhD thesis proposal.

*ADMITTANCE TO CANDIDACY
- normally occurs within three years of program start date, upon successful completion of all required course work/readings, the Comprehensive Exam, and upon presentation and approval of the thesis proposal.

PROGRAM PLANNING
In September the student and Thesis Supervisor meet to review and set goals for the forthcoming academic year. These goals are then recorded on a Program Outline Form and returned to the Graduate Program Assistant. Unrecorded program changes may result in a delay of graduation.

Registration
CONTINUOUS REGISTRATION
Required throughout all terms (Fall, Winter, Spring/Summer), until graduation.

Failure to pay fees by appropriate deadlines results in automatic blocking of course registration, recording of grades, and graduation until fees (with interest) are paid in full.

COURSE REGISTRATION
Courses may be registered on-line, with the following exceptions:

**KIN 530 and KIN 598 Contracts**
- arrange study with supervisor
- download contract [http://kin.educ.ubc.ca/current-students/current-graduate-students/#Resources-3](http://kin.educ.ubc.ca/current-students/current-graduate-students/#Resources-3)
- obtain appropriate signatures (thesis supervisor and Associate Director)
- return contract to the Graduate Program Assistant for registration
- students can only register in a maximum of 2 directed studies (530A and 530B)

**Undergraduate KIN courses**
- requires permission from the instructor. Please ask Graduate Program Assistant who will confirm your registration with the Undergraduate advisor (if space is available).

**Non-KIN courses**
- complete Change in Registration (course add/drop form available on-line at: [https://www.grad.ubc.ca/forms/registration-change-registration-form](https://www.grad.ubc.ca/forms/registration-change-registration-form))
- obtain authorization from course instructor
- return to Graduate Program Assistant for department approval (form will be forwarded to the Faculty of Graduate Studies for processing).

COURSE WITHDRAWAL
Deadlines are strictly followed — see the following website for deadlines: [http://www.calendar.ubc.ca/vancouver/index.cfm?page=deadlines](http://www.calendar.ubc.ca/vancouver/index.cfm?page=deadlines)

Grades
MINIMUM GRADUES
- Master's students - 60% (C grade, maximum 6 credits is allowed. All other courses must have a minimum of 68%.
- PhD students - 68% (B-)

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Minimum Grades: Courses with lower grades may be repeated for “higher standing”. Remedial action MUST be taken when students have grades below 60% for Master’s and 68% for PhD. The remedial action may be either repeat the course and get 74% OR take another course in lieu (if it is not a required course). The 3rd option would be “required to withdraw”. Repeat courses will have both marks appear on the transcript. The higher mark will be used to determine promotion and in any decision to admit/withdraw a student from a program. Averages calculated for other purposes include both marks.

PASS/FAIL GRADES
G+PS regulations state:
- Failed courses do not receive credit
- No more than 6 credits of Pass standing (60-67%) in course work may be credited toward a Masters program. For all other courses, a minimum of 68% must be obtained.
- Students failing a course require departmental recommendation to continue
- Students failing more than one course normally will be required to withdraw

STANDING DEFERRED
A ‘deferred’ standing is appropriate if medical or personal problems (of a very unusual nature) make it impossible to complete the course requirements on time, however the requirements can be completed with an extension. In this case, the student's graduate program advisor or designate should send a memo to the Dean of Graduate Studies as early as possible recommending a ‘deferred’ standing and the reasons for the recommendation. The instructor should note the request for a DEF standing on the grade sheet. The ‘deferred’ standing will then be entered in the student's record and transcript.

Audit (AUD) is granted to students who have been officially approved as having audit status. These students are expected to complete all course requirements except the final exam, and may be given Fail (F) standing if their performance is not satisfactory. See Classification of Students in Calendar Chapter 2.

Standing Deferred (SD) may be granted by the Dean of the Faculty of Grad Studies in which the student is enrolled when a student has a valid reason for not completing course requirements as scheduled and does not qualify for Aegrotat standing (see Academic Concession). Students granted an ‘SD’ in Winter Session courses must complete all outstanding course requirements by August 23 following. Students granted an ‘SD’ in Summer Session courses must complete all outstanding work by December 25 following. Students granted ‘SD’ are responsible for making satisfactory arrangements with their instructors for completion of outstanding course requirements. If a student fails to complete these requirements by the dates specified, the ‘SD’ will be replaced with a grade or standing reflecting requirements completed in the course. Students unable to meet the specified deadlines because of further medical, emotional or other difficulties must make an additional application for Academic Concession no later than August 31 for Winter Session courses or December 31 for Summer Session courses following the original deferral. See Deferred and Supplemental Examinations.

UNSATISFACTORY PROGRESS
Students may be required to withdraw if academic or research progress is unsatisfactory. Students will be informed in writing by the Associate Director of inadequate progress and given an opportunity to discuss the matter with the supervisory committee prior to a withdrawal recommendation being made to FoGS.
The School may choose to establish additional criteria for measuring student progress. When this occurs, both the student and the Dean of Graduate Studies will be informed in writing of any additional requirements for re-instatement.

**Thesis - Definition**

*A dissertation advancing an original point of view as a result of research.....*

**Committee Structure**

Thesis Supervisor is responsible for ensuring all committee members are current members of G+PS.

1. Committee Membership normally comprises three faculty members:
   - Thesis Supervisor
   - One other member from KIN grad faculty
   - Additional faculty members from other departments as deemed appropriate (these may include non-faculty - subject to KIN and G+PS’ approval, see below for “Committee Members Who Are Not....”)

2. Constituency of all Thesis Committees is subject to review by the KIN Graduate Committee.

3. Thesis Supervisor is responsible to the KIN Associate Director (Grad Programs) for determining composition of supervisory committee (subject to G+PS' regulations).

**COMMITTEE MEMBERS WHO ARE NOT FULL-TIME FACULTY**

Although each thesis committee must be chaired by a full member of G+PS, the committee itself may include individuals who are not full members. In particular honorary or adjunct faculty, and off-campus professionals who are academically qualified to advise graduate students may be members of the committee if approved by the Associate Director (Grad Programs) and/or Dean of Graduate Studies. *Committee members must be independent of, and at-length from the supervisor and student.*

- **prior approval from the Associate Director (KIN Grad Programs) is required.** A memo from the thesis supervisor, with justification and curriculum vitae of the nominated expert(s) must be included.

When a faculty member approaching retirement accepts an assignment as Thesis Supervisor, the faculty member and the School’s Associate Director of Graduate Programs must ensure provision is made for an alternate supervisor should the need arise.
Proposing/Defending

INSTRUCTIONS


Official G+PS “Instructions for the Preparation of Graduate Theses” is available at the above website.

PROPOSAL

<table>
<thead>
<tr>
<th>MA/MSc Students</th>
<th>PhD Students</th>
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<tr>
<td>• Coursework: 18 credits in total</td>
<td>• Coursework: no coursework required, though, it is</td>
</tr>
<tr>
<td>including KIN 570/571/572 (or</td>
<td>recommended for the enrichment of the program.</td>
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<tr>
<td>approved equivalent).</td>
<td></td>
</tr>
<tr>
<td>* the 18 credit coursework requirements</td>
<td></td>
</tr>
<tr>
<td>applies to students enrolled in MA/MSc</td>
<td></td>
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<tr>
<td>before September 1, 2019</td>
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<tr>
<td>• Coursework: 12 credits in total</td>
<td></td>
</tr>
<tr>
<td>including KIN 570/571/572 (or approved</td>
<td></td>
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<tr>
<td>equivalent).</td>
<td></td>
</tr>
<tr>
<td>* the 12 credit coursework requirements</td>
<td></td>
</tr>
<tr>
<td>applies to students enrolled in MA/MSc</td>
<td></td>
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<tr>
<td>starting September 1, 2019 or later</td>
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- meets with thesis supervisor and committee members to review and have Thesis Proposal formally approved for presentation

- thesis committee sanctions length and content of proposal which normally includes the following information:
  1. outline of problem, including hypotheses and study’s basic theoretical rationale,
  2. limitations of study,
  3. methods and procedures.

- two weeks prior to proposal, student submits to Graduate Program Assistant:
  1. names of Committee members,
  2. electronic copy of abstract,

The student proposal examination takes place in an oral defence format. The defence is open to members of the School and others who wish to attend. Committee members record approval and comments on ‘Thesis Proposal Report’ form and return form to Graduate Program Assistant.
## DEFENCE

### MA/MSc Students

- supervisor requests member of Graduate Committee to ‘Chair’ defence
- two weeks before defence, student submits a copy of final thesis to all committee members

**Note:** *Revisions no longer allowed once thesis is submitted.*

- Quorum, consisting of Thesis Supervisor and one other thesis committee member, must be present for Thesis Exam to begin. Exam is delayed/postponed if quorum not reached.

- Chair conducts Examination accordingly:
  
  a) announce meeting has been called for the examination of the student’s thesis,
  
  b) ask student to present a 20-30 minute synopsis of the thesis; student may speak from notes and use audio-visual aids, but should not read the synopsis,
  
  c) invite questions from Committee members and audience,
  
  e) call for further questions from Committee members,
  
  f) request withdrawal of visitors,
  
  g) call for discussion of Examination and polls each Committee members:
     
     I. approve thesis as submitted and provide a Pass/Fail mark
     
     II. approve thesis with specified revisions and provide a Pass/Fail mark
     
     III. approve with conditions for a re-examination;
     
     IV. reject thesis
  
  h) when deliberations are concluded, Chair, in the presence of the Committee, informs student of decision.

The Chair records the mark on the ‘Master’s Thesis Defense Report’ if thesis is approved under I) or II) above.
**PhD Students**


| 2 months before submission of the completed thesis to Graduate Studies (or, approximately five months before intended exam date) | ▪ Thesis supervisor submits Appointment of External Examiner form to Faculty of Graduate Studies [http://www.grad.ubc.ca/forms/external-examiner-form](http://www.grad.ubc.ca/forms/external-examiner-form)  
▪ Nominate 2-3 possible External Examiners |
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<tbody>
<tr>
<td>6-7 weeks before intended exam date</td>
<td>▪ Submit Electronic version of the dissertation (PDF), via email, to the Doctoral Exams Team (<a href="mailto:graduate.doctoral@ubc.ca">graduate.doctoral@ubc.ca</a>) as an attachment. This is submitted together with Graduate Program Approval of Doctoral Dissertation for External Examination form: <a href="http://www.grad.ubc.ca/forms/graduate-program-approval-form">http://www.grad.ubc.ca/forms/graduate-program-approval-form</a></td>
</tr>
</tbody>
</table>
| 4 weeks before exam date | ▪ Schedule exam date and room booking with Faculty of Graduate Studies [http://www.grad.ubc.ca/current-students/final-doctoral-exam/scheduling-final-oral-defence](http://www.grad.ubc.ca/current-students/final-doctoral-exam/scheduling-final-oral-defence)  
▪ Student submits electronically the Examination Programme to [graduate.doctoral@ubc.ca](mailto:graduate.doctoral@ubc.ca) to Graduate Studies office [http://www.grad.ubc.ca/forms/examination-programme](http://www.grad.ubc.ca/forms/examination-programme) |

**Submission Deadlines**

See [http://www.grad.ubc.ca/deadlines](http://www.grad.ubc.ca/deadlines) for deadline dates for thesis submission to the School of Kinesiology and to G+PS.
**Graduating Paper – MKin**

MKin students are required to pass an oral exam of their graduating paper, which is open to the university community.

- **coursework**: 30 credits including KIN 570/571/572 (or approved equivalent) and KIN 595. Compliance with this expectation is the shared responsibility of the student and their faculty supervisor.

- **meet with supervisor to discuss paper and receive approval for presentation.**

- **graduating paper should:**
  a. be a scholarly work that deals in depth with a relevant aspect of kinesiology; cannot be a previously submitted essay (though such an essay may form the basis for the graduating paper).
  b. be organized rigorously in a form considered suitable by the profession or discipline.
  c. demonstrate a command of the acquired knowledge and be able to clearly communicate that knowledge to others in the profession or discipline.

- **supervisor, in consultation with student, arranges for an additional KIN faculty member to act as a second reader.**

- **At least one week prior to presentation student:**
  a. submits electronic copy of abstract to Graduate Program Assistant kin.gradsec@ubc.ca
  b. submits electronic or hard copy of graduating paper to supervisor and second reader

Upon successful completion of the Oral Examination:
- **supervisor** provides written indication that paper conforms to required standards and submits grade to Graduate Program Assistant
- **student** provides one electronic copy to KIN main office, plus Cerlox bound copies to supervisor and second reader if requested.

Students are encouraged to submit their paper for possible publication in an appropriate scholarly or professional journal.

**Research Involving Human Subjects**

Students whose research falls within the UBC “Definition of Research Involving Human Subjects” must receive prior approval from the appropriate Screening Committee for Research Involving Human Subjects. Office of Research Services may be consulted for further details. [https://ors.ubc.ca/](https://ors.ubc.ca/) Approval may be required for a Thesis, Graduating Paper, and/or Directed Studies.

Further details may be found in the Faculty Handbook; or consult your thesis supervisor. Forms may be obtained from your thesis supervisor, or from the UBC Office of Research Services website [https://ors.ubc.ca/](https://ors.ubc.ca/)
Publishing Policies – Collaborative Research

Students are encouraged to discuss possible joint authorship arrangements with their supervisors at the outset of their program, and should consider publishing results from their thesis research in academic literature. As thesis research may be a collaborative effort, and often supported by a supervisor’s research grant, some form of joint authorship is considered appropriate. The following are general guidelines:

1. Publications or presentations arising directly from the thesis – authorship is established by mutual agreement:
   - student may claim first authorship if responsible for first draft,
   - faculty will be listed as first author by previous agreement or by student request,
   - supervisor may claim first authorship if significant amount of additional research or analysis is required to produce publishable results, or if student does not contribute to the writing of the paper,
   - students expecting to claim sole authorship on publications based on all or part of their research, should have advance agreement with the supervisor;

2. Authorship of a report to a granting agency lies with the faculty grant holder. Usually students working on such grants have an established status as per original grant submission and are acknowledged as such in any reports;

3. Students employed as research assistants for data collection/analysis should not expect joint authorship unless they have made significant contributions to the design of the study and/or authorship of the publication arising from the work.

Faculty Specializations

There are six broad research/specialization areas:

1. Indigenous Studies in Kinesiology
2. Leadership Education for Pedagogy & Physical Activity
3. Neuromechanical
4. Psychology of Sport, Physical Activity, Health & Motor Performance
5. Socio-Cultural Studies, Health and Physical Activity
6. Systems Biology, Exercise & Health

Beauchamp MR, PhD War Memorial Gym, Rm 122, (604) 822 4864
(Psychology of Sport, Physical Activity, Health & Motor Performance)
mark.beauchamp@ubc.ca
Sport and Exercise Psychology, Health Psychology, Psychology of Group Dynamics, Role Perceptions, Transformational Leadership, Close Relationships.
http://kin.educ.ubc.ca/research/psychology-physical-activity/pehpa-lab/

Bundon A, PhD Auditorium Annex, Rm 156F, (604) 822 9168
(Socio-Cultural Studies, Health and Physical Activity)
andrea.bundon@ubc.ca
Paralympics, disability sport, athlete services, sport and social media, qualitative methods, digital (qualitative) methods.
http://kin.educ.ubc.ca/research/socio-cultural-studies/dr-andrea-bundons-research-group/

Blouin JS, PhD Rm 3506, Copp Building, 604-827-3372
(Neuromechanical & Systems Biology, Exercise & Health)
jean-sebastien.blouin@ubc.ca
Neurophysiology of the spine, Head-neck control, Whiplash injuries, Postural control, Vestibulospinal and reticulospinal pathways.
http://kin.educ.ubc.ca/person/jean-sebastien-blouin/

Boushel R, PhD 210D, War Memorial Gym, 604-822-9050
(Systems Biology, Exercise & Health)
robert.boushel@ubc.ca
cardiovascular and muscle metabolism
http://kin.educ.ubc.ca/person/robert-boushel/

Bredin S.S.D, PhD Lower Mall Research Station, Rm 210, 604-822- 8257
(Leadership Education for Pedagogy & Physical Activity & Indigenous Studies in Kinesiology & Systems Biology, Exercise & Health)
shannon.bredin@ubc.ca
Human motor behaviour, physical activity and health across the lifespan; health-related knowledge and health literacy, human performance and athlete development.
http://www.healthandphysicalactivity.com/

Carpenter MG, PhD Unit I, Osborne Centre, Rm 213, 604-822-8614
(Neuromechanical)
mark.carpenter@ubc.ca
Physiological and psychological origins of balance disorders and the efficacy of physical activity intervention programs to improve balance performance.

Chua R, PhD Osborne Unit 1, Rm 205, 604-822-1624
(Neuromechanical)
romeo.chua@ubc.ca
Human perception and action, visual-motor control, sensory-motor integration, perceptual-motor compatibility, coordination dynamics
http://kin.educ.ubc.ca/person/romeo-chua/

Crocker PRE, PhD War Memorial Gym, Rm 220A, 604-822-5580
(Psychology of Sport, Physical Activity, Health & Motor Performance)
peter.crocker@ubc.ca
Sport & exercise psychology - stress, coping and emotion; physical self
http://kin.educ.ubc.ca/research/psychology-physical-activity/exercise-and-sport-psychology-laboratory/

Faulkner G, PhD Lower Mall Research Station, Rm 337D, 604-822-2990
(Psychology of Sport, Physical Activity, Health & Motor Performance)
guy.faulkner@ubc.ca
Physical activity promotion in community and rehabilitation settings, and the relationship between physical activity and mental health in children and adults.
http://kin.educ.ubc.ca/research/psychology-physical-activity/population-physical-activity-lab/

Franks IM, PhD (Emeritus) WMG Room 25, 6081 University Blvd, 604-822-6891
(Neuromechanical)
ian.franks@ubc.ca
Behavioural Research: cognitive aspects of movement control and learning.
Gallo, M., PhD Osborne Unit 1, Rm 206, 604-822-5084  
(LEADERSHIP EDUCATION FOR PEDAGOGY & PHYSICAL ACTIVITY)  
maria.gallo@ubc.ca  
Coaching science; the elite-level pre-pubertal athlete; growth and motor development.

Hodges NJ. PhD War Memorial Gym, Rm 300, 604-822-5895  
(NEUROMECHANICAL & PSYCHOLOGY OF SPORT, PHYSICAL ACTIVITY, HEALTH & MOTOR PERFORMANCE)  
nicola.hodges@ubc.ca  
Human motor control and learning. Motor expertise & athlete development. Action observation and prediction. Practice conditions, Instructions, feedback and observational learning  
http://msl.kin.educ.ubc.ca/

Hurd L, PhD Auditorium Annex, Rm 156C, 604-822-4281  
(SOCIO-CULTURAL STUDIES, HEALTH AND PHYSICAL ACTIVITY)  
laura.hurd.clarke@ubc.ca  
Aging, Gender, and the Body Research: body image and aging; embodiment in later life; gender, health, and aging; and qualitative methods.  
http://kin-lhc-research-group.sites.olt.ubc.ca/  

Inglis JT, PhD Osbourne Unit 1, Rm 212, 604-822-1626  
(NEUROMECHANICAL)  
tim.inglis@ubc.ca  
Vestibular and somatosensory control of standing balance; microneurographic recording of sensory axons; human kinaesthesis; physical therapy.  
http://kin.educ.ubc.ca/person/tim-inglis/  

Koehle, Michael PhD Gunn, 221D, 604 822-9331  
(SYSTEMS BIOLOGY, EXERCISE & HEALTH)  
michael.koehle@ubc.ca  
Exercise and environmental physiology from basic mechanistic research to more clinical field studies in remote environments  
http://kin.educ.ubc.ca/person/michael-koehle/  

Kramer J, PhD ICORD, 604-675-8876  
(NEUROMECHANICAL & SYSTEMS BIOLOGY, EXERCISE & HEALTH)  
kramer@icord.org  
Changes in the central nervous system related to the development of neuropathic pain using neuroimaging and quantitative sensory testing techniques.  
http://kin.educ.ubc.ca/person/john-kramer/  

Lam T, PhD Osborne, Unit I, Rm 214, ICORD, Rm 3315, 604-827-3165  
(NEUROMECHANICAL & SYSTEMS BIOLOGY, EXERCISE & HEALTH)  
tania.lam@ubc.ca  
Neural and sensory control of walking, gait rehabilitation, neurological injury and rehabilitation  
http://blogs.ubc.ca/lamlab/  

McKenzie DC, PhD, MD, (Emeritus) Gunn, 221E, 604-822-3513  
(SYSTEMS BIOLOGY, EXERCISE & HEALTH)  
don.mckenzie@ubc.ca  
Applied physiology; sports medicine.  
https://sportsmedicine.med.ubc.ca/?login  

Mitchell, C, PhD Lower Mall Research Station, Rm 328  
(SYSTEMS BIOLOGY, EXERCISE & HEALTH)
Norman M, PhD  
**Auditorium Annex, Rm 156G, 604-827-5786**  
**(Socio-Cultural Studies, Health and Physical Activity & Indigenous Studies in Kinesiology)**  
*norman.moss@ubc.ca*

Sociocultural studies; youth, gender, health & physical culture. Indigenous masculinities  

Puterman E, PhD  
**Medical Block C, rm 104A 604-822-2854**  
**Psychology of Sport, Physical Activity, Health & Motor Performance & Systems Biology, Exercise & Health)**  
*eli.puterman@ubc.ca*

Health and Integrative Physiology Research  

Sheel W, PhD  
**Gunn, 221B, 604-822-4459**  
**Systems Biology, Exercise & Health)**  
*billsheel@ubc.ca*

Exercise Science: exercise physiology, respiratory physiology, athletic performance  

Vertinsky P, PhD  
**Ponderosa Annex F, Rm 101, 604-822-6235**  
**Socio-Cultural Studies, Health and Physical Activity)**  
*patricia.vertinsky@ubc.ca*

Gender, sport and physical activity: history & sociology of physical culture, dance & exercise: social critique of science and embodiment, socio-cultural issues of health & physical activity.  
[https://pcsshrg.wordpress.com/](https://pcsshrg.wordpress.com/)

Warburton DER, PhD  
**Lower Mall Research Station, Rm 208, 604-822-4603**  
**Indigenous Studies in Kinesiology & Systems Biology, Exercise & Health)**  
*darren.warburton@ubc.ca*

Exercise Science: cardiovascular physiology, clinical exercise rehabilitation, exercise physiology, health status in high risk populations, fitness assessment  

Wilson B, PhD  
**Auditorium Annex, Rm 156F, 604-822-3884**  
**Socio-Cultural Studies, Health and Physical Activity)**  
*brian.wilson@ubc.ca*

Cultural studies and sociology, with a focus on media studies, deviance, youth, social inequality, social movements, and qualitative methods.  

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**Graduate Courses**

For current course offerings, please see: [http://kin.educ.ubc.ca/current-students/current-graduate-students/#Courses-0](http://kin.educ.ubc.ca/current-students/current-graduate-students/#Courses-0)
WESTERN DEAN’S AGREEMENT
Under the terms of the Western Graduate Deans’ Agreement, graduate students may take courses (subject to regulations of their Faculty) at other universities in Western Canada for credit toward their degree program at their home universities. The Host University charges no fees provided the student is currently registered and paying fees at the home institution.

Participating Universities: University of Alberta, Brandon University, University of British Columbia, University of Calgary, University of Lethbridge, University of Manitoba, University of Northern British Columbia, University of Regina, University of Saskatchewan, Simon Fraser University, University of Victoria.

UBC students wishing to participate should:
 a) complete form http://www.grad.ubc.ca/forms/western-deans-agreement-authorization-course-registration
 b) have it signed by School’s Associate Director for Graduate Programs

The School sends the authorization form to the Dean’s Office, FoGS for approval and signature; the Dean of Graduate Studies sends the approved form to the Dean’s Office at the host institution

The student will receive a copy (yellow) when all signatures are in place. It is the responsibility of the student to arrange for the host university to send an official transcript of grades to the office of the Dean of Graduate Studies at UBC. When the Dean’s Office receives an official transcript reflecting successful completion of the approved course, credit will be posted to the student’s UBC transcript.

GRADUATE EXCHANGE AGREEMENT
This agreement, established in 1974, allows graduate students in good standing at UBC, McGill University, University of Toronto and University of Montreal to take courses at each other’s university without having to pay extra tuition fees to the host institution. See: http://www.grad.ubc.ca/current-students/student-status-classification/visiting-under-graduate-exchange-agreement

Teaching Assistantships
Applications for Teaching Assistantships are available to current students in early spring with successful applicants receiving their assignments in summer.

MA/MSc/MKin students are eligible to work as a TA for a maximum of two years during their first two years in the program; PhD students are eligible for a maximum of five years in the program. Reassignment of Teaching Assistantships after the first year is dependent upon satisfactory academic achievement and execution of TA responsibilities.

Teaching & Academic Growth instructional skills workshops
Workshops are designed for Teaching Assistants in tutorials or classrooms, and graduate students interested in teaching, whose first language is English or who has mastery of English. See:
http://ctl.t.ubc.ca/programs/all-ourprograms/instructional-skills-workshops/
and http://ctl.t.ubc.ca/programs/graduate-student-ta-programs/

Awards/Funding
The University offers a wide range of programs to recognize students with high academic achievement and provide financial assistance to those who cannot meet basic educational costs. Graduate awards are administered by G+PS located in the Graduate Student Centre at 6371 Crescent Road. Information on awards and application procedures is included in the UBC publication, A Guide to Awards and
Financial Aid, which is available from the Awards office located in Brock Hall, Room 1036, 1874 East Mall. Offices are open from 8:30 a.m. to 4:00 p.m. Students can inquire about their awards through the on-line Student Service Centre at http://students.ubc.ca/finance/

AWARDS - UNIVERSITY AND EXTERNAL (4YF, NSERC, SSHRC, CIHR, ETC)
http://www.grad.ubc.ca/current-students/scholarships-awards-funding

FACULTY OF EDUCATION – OFFICE OF GRADUATE PROGRAMS AND RESEARCH
http://ogpr.educ.ubc.ca/funding/ogpr.html

Travel Grants

FACULTY OF GRADUATE & POSTDOCTORAL STUDIES
Provides one travel grant for each of both Masters and PhD program
https://www.grad.ubc.ca/awards/graduate-student-travel-fund
See above website to download form.

OFFICE OF RESEARCH ETHICS, FACULTY OF EDUCATION
Provides one travel grant for each of both Masters and PhD program
http://ogpr.educ.ubc.ca/grad/funding/opportunities/
See above website to download form.

KINESIOLOGY
http://kin.educ.ubc.ca/students/graduate/current-students/resources/
See above website to download form.

To be eligible for a travel grant from the School, a student must:

- present at a symposium or conference a refereed/invited paper of which he/she is the first author or co-author and the School is acknowledged;
- be classified as a full-time graduate student at the time the application for a travel grant is made or have made the application within 12 months of graduation.

Applications may be submitted at any time to the Graduate Assistant on the Kinesiology Travel Support Application form and must be co-signed by the student’s supervisor. The student must include proof of acceptance of their paper at the conference as well as a copy of the approval/denial letters from G+PS and the Faculty of Education.

Master's students may be awarded one KIN travel grant ($500 maximum) during their program. PhD candidates are eligible for two KIN travel grants (maximum $500 for each grant). Must claim G+PS and ORE travel grants before claiming KIN’s travel grant.

See link for more information: http://kin.educ.ubc.ca/current-students/current-graduate-students/#Resources-3

Student Loans
FINANCIAL ASSISTANCE AND AWARDS
The Student Financial Assistance and Awards office administers all needs-based awards for both graduate and undergraduate students.

Student Loans for Full-Time Students Graduate students who are Canadian citizens and permanent residents who are paying full-time graduate tuition fees, have registered in either course work or their thesis, and can demonstrate financial need may qualify for aid through student loan programs sponsored by the Federal and Provincial Governments. Students must apply for loans through the Province in which they have established residency. Residents of British Columbia apply for loans through the BC Student Assistance Program (BCSAP), which combines the Federal Canada Student Loan Program and the Canada Study Grant for Students With Dependent Children with the Provincial BC Student Loan Program.

Paper applications are available from any post-secondary institution in B.C. In order to receive funds in time for the beginning of the Winter Session in September, applications should be submitted to the Ministry of Advanced Education Training and Technology by the last working day in June. Students who apply after that date may not receive their BCSAP assistance until well into the Winter Session.

Student Resources

Kinesiology Graduate Student Representatives

The Reps represent KIN Graduate students at School meetings, functions, and plan social events. Usually one graduate student at the master’s level and one at the Doctoral level volunteers for this role. The School’s KIN Grad Reps are:

- Aishwarya Ramachandran (PhD)
- Jeanette Steinmann (MA)

They can be reached at kin-gradreps@lists.ubc.ca

Graduate Student Society (GSS)

A Council composed of representatives elected by graduate students from each department administers the GSS. An Executive Committee of four is elected at large and members receive honorariums for their efforts.

The Graduate Centre houses two pubs, a ballroom, meeting rooms and other facilities. There are many ongoing events such as free pool, tai chi, and much more.

The GSS publishes a newsletter, and an annual handbook in August. This handbook includes information on the Faculty of Graduate Studies, general graduate student information, libraries, funding, jobs, housing, health, transportation, sports and recreation, and other UBC resources. Handbooks are available from the GSS office or the KIN Graduate Program Assistant.

Graduate Forms

Academic forms for KIN courses/programs, funding, and other useful links can be found at: http://kin.educ.ubc.ca/current-students/current-graduate-students/#Resources-3

Searchable database for G+PS Academic Forms can be found at: https://www.grad.ubc.ca/forms