



# Work Term Report Release

**To be completed by the student:**

First Name:		Last Name:	
Student Number:		Email:	
Course Term:	KIN	Work Term Year:	
Work Term:	Winter (Jan - Apr)	Summer (May - Aug)	Fall (Sept - Dec)

The Co-op Office provides a collection of Work Term Reports to students in the Co-op Program to use as examples while completing reports as well as to understand more about a particular work environment (sector, company, etc.). These reports have all personal information such as name and student number removed in order to de-identify them prior to circulation. Reports are included in this collection based on quality, topic, and course term. Reports that are deemed confidential by the supervisor will not be considered for this collection.

Do you permit your de-identified report to be posted for viewing by Kinesiology Co-op Students?

Yes          No

**To be completed by the supervisor:**

Organization:			
Department:			
First Name:		Last Name:	
Position Title:			
Email:		Phone:	

Title of Report: \_\_\_\_\_

I have received this report and determined that it is:

Confidential and will be retained by our company

**Note to Employer:** Evaluation of Confidential Report Form is due 2 weeks after the student's original Work Term Report deadline

Confidential but may be marked by the Co-op Office provided it is not circulated past the marker

Not confidential and may be marked by the Co-op Office and provided as a reference for other students in the Co-op Program

Supervisor's Signature \_\_\_\_\_

Date \_\_\_\_\_