



## School of Kinesiology Technical Support Services

### Cliff Storlund

Systems Analyst

Room 224a, War Memorial Gym

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- Connect and Canvas
- Audio visual and classroom support
- Computer setup and maintenance
- Purchasing: computers, software and peripherals
- Install/upgrade hardware and software
- Hardware trouble-shooting and repair
- General computer and network trouble calls
- UBC computer account maintenance (faculty/staff)
- UBC Directory maintenance (email aliases)
- KIN mailing list administration
- Ricoh printer/copier administration/configuration
- Software installations MS Office (Word, Excel, PowerPoint), Adobe (Acrobat, Illustrator, Photoshop), IBM SPSS

### Shannon Lambie

Communication Coordinator

Room 210, War Memorial Gym

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- KIN Website updates
- Media Capture (Photography and Videotaping) and editing (Digitizing Analog Video and Audio)
- Design (PowerPoint Assistance, Photoshop, InDesign, Illustrator)
- Digital signage postings
- Social Media and Newsletter